

Uraidla & Summertown H&F Society Inc



Annual General Meeting

When 01-03-2021 at 19:30

Location: Uraidla Districts Football Club, Uraidla Oval, Swamp Rd, Uraidla SA 5142, Australia

Chairperson James Sadler

Minute taker Debra Holmes

Present Chris Badenoch , Jesse Chapman (Treasurer), Richard Cobbledick , Sarah Coudrey , Tom Feinle-Bisset , Debra Holmes , Di Liebelt , Kim Murphy , Irene Noakes , Paul Noakes , Lesley Richards , James Sadler , Evelyn Wagner

Apologies Aerie Wildy

Unconfirmed Oscar Walters

Minutes

1. Welcome

Meeting commenced at 7.40pm
James Sadler welcomed all in attendance

Present (in addition to Committee members): Barry Cummins, Paul Beard, Claire White, Dan White, Ken Cobbledick, Craig Brooker, Michael Hall, Sue King, Morgan Britt, Rosie Schultz, Irene Filsell, Lauren Parker, Jess Paine, Crispin Boxhall, Jess de-Campo, Bethany Flight

2. Acknowledgements

Acknowledgements

We want to acknowledge that we are meeting on the traditional lands of the Peramangk people, and pay our respects to the Peramangk elders, past and present

We thank Uraidla Cricket and Football Club for their support and providing the venue for tonight's meeting.

3. Apologies

Aerlie Wildy, Ruth Wright, Rex Liebelt, Rhys Liebelt, Sally Ashton, Julianne Wandel, Jon Richards,

Diane Badenoch, Eirona Johanson, Hon. John Gardner MP, Josh Teague MP, Dan Cregan MP

4. Previous Minutes +/- Corrections

1. PREVIOUS MINUTES from last AGM 2nd March 2020

Motion to accept the previous minutes of the Annual General Meeting held 2nd March 2020 as a true and accurate record,

1st Irene Noakes 2nd Lesley Richards

Note:

Last year, every business undertook a shift to trying something new. Only 1 general meeting was held in August focusing on "Show / No Show" discussion leading to our successful online version.

5. Reports

5.1. President

In my President's report a year ago I mentioned that I had learnt so very much and that, with the support of the community, the committee and everyone involved, I would continue to learn going into 2020.

Well, I didn't expect to learn so much, especially about COVID management plans.

And so, it was instead of looking forward to and preparing for another show the committee, along with everyone else in the world, devoted our energies and efforts into 'what do we do now'?

There were many meetings over many weeks and many months where we didn't know what we should do. We were just hoping that we would return to normal.

Then there was the discussion of the new normal.

Eventually while looking around at all the other shows, festivals and public events that were postponing, cancelling or just plain old giving up, we at the Uraidla and Summertown Show continued to explore possibilities.

It was deep into winter when the decision was made that the show must go on... line.

And so it was that come the first weekend in November we held a handful of competitions and instead of having it on public display we held the competition and the judging behind closed doors. But we recorded it. We filmed it, edited it and broadcast it all while strictly adhering to the restrictions that were placed upon us.

A quick search online for the Uraidla Show 2020 will take you to the 30-minute video we made. There are also opportunities just to watch segments of it if you'd rather.

But what this whole exercise showed to me was a great resourcefulness, willingness and flexibility and determination by not only the committee but the entire community. People turned up, presented their honey or their baking or their beer or their wine or their spirits or whatever it was to be judged as if it were any other agricultural show.

It was an unusual time, it was fractured to say the least, but some good things came out of it, in fact many good things came out of it. By way of example, we were fortunate to have our wine judged by Peter Godden, who normally devotes his time to judging in shows such as the Royal Adelaide or the Royal Melbourne, but this time he made the arduous journey from Piccadilly to savour some of the entries.

For that we are grateful.

We also learned that it can be done. We learned that it's not an arduous task to become a COVID marshal. We learned that we could still offer competitions that were still valid. We learned that people were still interested because not only did a good number turn out for the competitions in some cases, we had more entrants than previous years. We learned so much and for that we are grateful.

So, while it was a highly unusual year and a highly unusual show which befitted the year, I still regard the show for 2020 as a success. We reached out to our community and the community reached back. Thank you Uraidla and thank you everyone.

5.2. Treasurer (Year To Date)

Review of operations throughout the year
(in detail as per attached)

During the year, The Society was impacted by COVID-19 in a number of ways severely impacting the amount of income the society earned in 2020. In line with state government recommendations the society cancelled and deferred a number of hall hires throughout most of 2020. The annual Uraidla & Summertown Show was also taken online throughout the year which saw the loss in gate takings and trade fees compared to prior year. Overall income reduced by \$112.5K (81%) to \$26.8K (excluding other income received) compared to FY19. Profit for the year reduced to \$1.5K compared to \$39.5K the year before. The society also spent \$101K in capital additions during the year improving surrounding areas of the Forest Drive Pavilion (FDP). I have provided further commentary over material amounts and changes compared to prior year below:

Hall Hire income for the year was \$15.4K (2019: \$65.9K) (76% reduction). This was mostly made up of wedding hall hires held throughout the year. FY20 saw 6 wedding events held during the year compared to 27 in 2019.

Uraidla Show income for the year was \$100 (2019: \$58K). As there was no show during FY20, no Gate Takings or Trade Space Fees were recognised during the year as a result. Both Gate Takings or Trade Space Fees made up the majority of prior year's income for the Uraidla Show.

Society income for the year was \$11.3K (2019: \$14.2K). As there was no show during FY20 there were far less silver sponsors compared to prior year. The society had a total of 10 silver sponsors in FY19 compared to 3 silver sponsors in FY20 (70% reduction) averaging approx. \$500 in sponsorship income per sponsor. During the year the society gained a new gold sponsor, Clayton Church Homes with annual sponsorship amount of \$2K.

Other Income

Other income for the year was \$15K (2019: \$659), the increase in other income is due to grant income received \$9K from the federal government for expenditure on FY20's show. Other amounts include insurance compensation of \$5.6K for damage of the bar structure out the front of the lions bar offset by lower interest income received of \$129 (2019: \$584) due to lower average rates and cash balances.

Uraidla Show expenses for the year were \$5.3K (2019: \$48.5K), the decrease in expenses is largely due to the show not going ahead during the year. The majority of the expenditure incurred during the year was prizes and prize money for the virtual show as well as marketing and advertising expenses, some which were reimbursed as part of the federal grant money received.

Society expenses for the year were \$27.7K (2019: \$45K) the majority of the reduction in expenses was due to works expenditure \$8.8K (2019: \$26K) compared to prior year (majority of works expenses were capitalised to the balance sheet in FY20). This was offset by an increase in insurance expenditure of \$12.4K (2019: \$8K).

Capital Expenditure (Purchase of property, plant and equipment)

FDP Yard: 33,437

Storm Water improvements (near FDP): 24,984

Toilet Block improvements: 35,782

Bar Shelter (to replace damaged shelter): 6,600

100,803

All these assets have been depreciated in line with the depreciation policy per Note 1, (b) (i) of Notes to financial statements.

NB FY = Financial Year, FDP = Forest Driver Pavilion, K=1,000

28 February 2020

Dear committee members,

Re: Uraidla & Summertown Horticultural & Floricultural Society 2020 financial statements

I have reviewed the 2020 accounts as presented to me by the Treasurer Jesse Chapman.

I conclude that the 2020 accounts presented to me are fairly stated and meet the purposes for the committee.

Kind regards

Ben Filsell

[📎 FY20_Financial_Statements_\(1\).pdf](#)

5.3. Convenor, Show reports, Works

Convenor Report 2021

Due to Covid-19, no 'normal' Show.

Held a virtual Show on the weekend of 24th and 25th of October.

- Limited Sections.
 - Beer wine & Liquor 42 entries.
 - Honey 20 entries
 - Cookery limited to 2 classes each for Senior and Junior and capture area. 15 entries.
 - CWA Scones. 10 entries.
 - Drop Sponge – limited to Management Committee.
 - Covid-19, Apple Cake for Patrons, Sponsors and Life Members. 10 entries.
- Filmed and publicised on Facebook and on Shows U Tube channel, with ability to see entire Show or individual Section.

Most popular was the 30 minute All Show video with 242 views and 33% people watched all of it

60% views loaded via FaceBook (FB)

26% viewers were not in Australia

1019 Instagram followers

116 views

- 2020 Book Online Show – Produced for local distribution.

Works Report 2021

- Toilet block re-roofed due to failing timbers and roof.
- Thanks to Brent Storm from Storm Electrical who installed new toilet lighting.
- FDP Storage area (improve due to drainage issues which impinged upon the FDP and the Toilet block) – retaining wall created, neighbour friendly

- fencing on Swamp Road, gate and fence on southern end of area.
- Will lay slab for storage shed and gravel FDP storage area 2021.
 - Southern lawn drainage to creek completed, new sumps installed and isolation tap from main tank installed.
 - Installation of a new frame/shelter near the Bar.
 - Thanks to Susan and Barry Cummins who put up the Sponsor signage .
 - Big thanks to Jon Richards for assisting with his constant work on the grounds including, removal of recyclable rubbish, organising the bin situation for the Hires, the greening at the western hall.
 - Thanks to Damien Liebelt for fixing the Hilda Garden watering system.
 - Thanks to Phil Driver for the continued use of his tractor.
 - Thanks to Paul Noakes and Phil Driver who have been co-ordinating the greening of the grounds.
 - Thanks to Chris Badenoch for his mowing efforts.

Outstanding works:

ROOF NEW FRAME/SHELTER

REPLACE HALL GABLES

FIX ALL HALL DOORS INCLUDING NORTHERN ANNEX – ROLLERS/WOOD

REMOVE STUMP NEAR SCHOOL GATE – WEST OF THE BAR

'LIFT' TREES

PAINT GAZEBO

INSTALL NEW FOUNDATION STONE CIRCA 1924

REPOINT EXISTING FOUNDATION STONE TO HALL

5.4. Motion to accept Reports

MOTION: To accept all reports 1st Kim Murphy 2nd Chris Badenoch

6. 2021 Annual Show

6.1. Motion to host 2021 Annual Show

With the knowledge the Show Society is in a sound financial position, James proposed a Show be held this year. All in agreement.

Motion was passed unopposed.

6.2. Fees - Gate, Trade, Membership

James explained to all the Committee has proposed all fees remain the same as last year, noting that the membership for last year will be rolled over to this year.

He then provided the following details:

Trade site fees

\$80/Site 3x3

\$180/Food Site,

NFP Free

Power fees: 10-15amp: \$60 each.

Entry fees

\$10 Adults,

\$8 concession

12 years and under free.

Membership fees

\$20 with three tickets for the Show

6.3. Major Sponsor

James indicated our major sponsor for 2021 is Basket Range Sandstone. Thanks to Neil Mullard for his continued support.

6.4. Rural Ambassadors

With the approval from the Agricultural Society, James reported the Rural Ambassador for this year is the same as for last year being Oscar Walters.

6.5. Entertainment

Di reported on the Show Entertainment already arranged for this year, many of whom have agreed to move their bookings from last year to this year. Included in the list are Livestock, Wood Chopping, Castle Capers with a laser tag haunted house, Dulcie's Bus, Tree Climbing demonstration and Tae Kwan Do.

7. Winery Region zone

James reported the Committee has proposed a 5 km radius winery zone for the Show and are seeking approval for this proposal. This zone is the same as what was used for section entries for last year's on-line event (in detail as per attached)

Following a question from an attendee, Di clarified this limit is for those wishing to use the Winery tent, similar to a Trade space booking. Exhibitors for wine, spirits and beer sections will not be limited by this zone. Chris asked of this limit might be reconsidered if the number of wine sellers is reduced. In response, Di explained the liquor licence is also dependent on the number of wine sellers. Thus this decision is in part driven by the cost involved in obtaining a licence.

Motion proposed

1st Di Liebelt, 2nd Lesley Richards

All in agreement.

[📎 Winery_Zone.jpg](#)

8. Covid Safe Shows and Officers

Di reported the Show now requires a new position being a Covid Officer to have oversight of the Covid Management Plan and ensuring compliance with the Plan. She then detailed some of the responsibilities of this position including liaison with a number of Covid Marshals : (eg Cleaning Marshall, Side Show Marshall, Entertainment Marshall etc), liaising with Trade Space Coordinator to ensure all Traders have their own Marshall and adhere to the requirements of their plans and roaming the grounds on Show day to ensure sanitising stations, social distance adherence and QR code utilisation. This position needs to start working with the Committee immediately.

(in detail as per attached)

Motion proposed

1st Di Liebelt 2nd Evelyn Wagner

All in agreement

[📎 COVID_OFFICER_ROLE_DESCRIPTION_AGM_2021.docx](#)

9. Committee Elections

James nominated Returning Officer, Jess de Campo from Imagine Uraidla and handed over the AGM meeting to Jess to officiate the Management Committee elections.

Jess indicated elections for the Uraidla & Summertown H & F Society Management Committee, office bearers and committee members will commence. She explained this year, two Management Committee office bearer positions were up for re-election - President, currently held by James Sadler and Vice-President, currently held by Evelyn Wagner - and they are appointed for a term not exceeding two years. All nominations for the positions must be proposed and seconded by the members.

Continuing Office Bearers positions are:

Junior Vice-President - Richard Cobbledick

Treasurer - Jesse Chapman

Secretary - Kim Murphy

Jess declared the two Office Bearer positions vacant and said re-nominations have been received, being

President (re-nomination from James Sadler) 2nd James Beard

Vice-President (re-nomination from Evelyn Wagner) 2nd Sarah Coudrey

Jess then indicated nominations have been received for the Annual Committee Members being:

Chris Badenoch - (re-nomination) 2nd Evelyn Wagner

Craig Brooks - (new-nomination) 2nd Evelyn Wagner

Sarah Coudrey - (re-nomination) 2nd Evelyn Wagner

Deb Holmes - (re-nomination) 2nd Evelyn Wagner

Di Liebelt - (re-nomination) 2nd Evelyn Wagner

Irene Noakes - (re-nomination) 2nd Evelyn Wagner

Paul Noakes - (re-nomination) 2nd Evelyn Wagner

Lesley Richards - (re-nomination) 2nd Evelyn Wagner

There were no other nominations for this Committee but Di indicated the Committee would welcome a minutes Secretary with the 'retirement' of this role by Deb Holmes.

Jess congratulated the committee and handed the meeting back to incoming President, James Sadler

10. Annual Show Society positions 2021

James reported the following Show Society positions:
AgSoc Council Delegate - Di Liebelt, Proxy Evelyn Wagner
Auditor - vacant (with the retirement of Ben Filsell)
Bookings Officer - Lesley Richards
Catering Coordinator - Irene Noakes
Committee Minute Taker - vacant
Convenor Rep & 2nd Convenor Representative - Di Liebelt, Lauren Parker
Covid Safe Officer - vacant
Entertainment Coordinator - Rob McCormack, Siobhan Curran
Parks Representative - James Sadler
Public Officer - Tom Feinle-Bisset
SCSA Delegate - Di Liebelt, Proxy - Evelyn Wagner
Sustainability Fair Representative - vacant
Trade Space Coordinator - Aerlie Wildy, Sarah Coudrey
Volunteer Coordinator - vacant
Works and Infrastructure Officer - Rhys Liebelt, Oscar Walters

11. Any Other Business

Nil

12. Upcoming Events

Sustainability Fair, 14th March 2021 10.30 am Uraidla Show grounds
Fleurieu Poultry Club Sale, March 21st 2021 8am Uraidla Show grounds

13. Upcoming SA Country Shows

06/3/21 Mannum Show 06/3/21 Mundulla Show
13/3/21 Tanunda Show 20/3/21 Maitland Show
20/3/21 Mt Pleasant Show 27/3/21 Mt Barker Show
09-10/4/21 Karoonda Farm Fair & Show

14. Meeting closed

8.30 pm

*End of minutes.
Summary of matters arising are tabled on the following
page.*

Minutes of Annual General Meeting on 01-03-2021

Summary of Attachments

Attachments

Item	File Name
5.2.	FY20_Financial_Statements_(1).pdf
7.	Winery_Zone.jpg
8.	COVID_OFFICER_ROLE_DESCRIPTION_AGM_2021.docx

Attachments can be found under your TidyHQ admin account at:
Storage > Meetings > [Annual General Meeting](#)