



Uraidla and Summertown Horticultural and Floricultural Society Inc.

CODE OF CONDUCT

(Commercial Exhibitors & Contractors)

CODE OF CONDUCT STATEMENT

Uraidla & Summertown H & F Society (the Society) is committed to providing to its workforce a respectful, fair and safe working environment, free from harassment, discrimination, intimidation and bullying that observes practices and maintains standards of excellence in conduct, in all of its dealings and activities.

In addition, the Society expects that all its Employee's, Judges, Stewards, Conveners, Members, Volunteers, Commercial Exhibitors and Contractors, as a condition of participation, will adhere to the Code of Conduct when representing the Society and/or participating in the Uraidla Show.

The Code of Conduct outlines the level of professional and ethical conduct, behaviours and intent expected of its representatives in relation to working with and supporting the Society.

THE CODE OF CONDUCT

Acceptance of any role within the Society will be deemed as agreement to adhere to the Code of Conduct and you will:

- Treat all Volunteers, Volunteer Managers, Commercial Exhibitors, Employed Contractors and other related personnel with respect and professionalism at all times;
- Make decisions that are just, fair, consistent, impartial, based on merit and in accordance with the law;
- Take responsibility and complete your role to the best of your abilities;
- Actively communicate with people politely, respectfully, in a timely manner, appropriately and convey a positive attitude;
- Promote a positive culture of fairness, integrity and equity for all;
- Treat all of the Society's workforce with respect and fairness when making enquiries, attending activities and at any time when dealing with any workforce member;
- Not use your position for illegal, improper or inappropriate purpose or for undue advantage;
- Not use any of the Society's resources of whatever kind or nature without authority other than for relevant and appropriate purposes;
- Advise the Society of any issues, problems or changes in status as soon as practicable, especially if it changes the nature of your involvement with the Society;
- Not to discredit the Society or otherwise bring into disrepute;
- Reinforce the integrity and good reputation of the Society and demonstrate loyalty and commitment to its strategic directions;
 - Adhere to all directions given by a representative of the Society;
 - Comply with all regulations surrounding safety, including traffic movement; and
 - Generally support the work of the Society as appropriate.

BREACHES OF THE CODE OF CONDUCT

Action will be taken to terminate any individual or organisation for;

- Any unacceptable, inappropriate and unlawful behaviour;
- Any breach of vehicle movement outside of designated times;
- Disrespectful, unprofessional or unjust treatment of volunteers, volunteer managers and other related personnel; or
- Bringing any individuals, associated organisations or the Society into disrepute

I, _____ Name (please print)

- Have read and understand the **Code of Conduct**;
- Agree to abide by the **Code of Conduct** at all times; and
- Acknowledge that failure to comply with the Agreement will lead to disciplinary action, including dismissal or cessation of any relationship with the Uraidla & Summertown H & F Society.

Signature: _____

Date: _____

Organisation: _____